

**Report of East North East Area Leader**

**Report to North East (Outer) Area Committee**

**Date: 22 October 2012**

**Subject: Area Committee Business Plan Priorities and performance monitoring**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Alwoodley, Harewood, Wetherby		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary of main issues**

This report provides a summary of key activities and projects in the Outer North East area which support the area committee business plan priorities. It also provides an outline of how the priorities for 2012/13 will be prepared.

The area committee is asked to note the contents of the report and approve the arrangements for preparation of the business plan priorities for 2013/14.

**1.0 Purpose of this report**

1.1 This report provides the Area Committee with an update on the business plan priorities for 2012/13.

**2.0 Background information**

2.1 Area Committee Business Plans were developed to provide a consistent approach and framework across the City following the direction from Councillor Gruen, Deputy Leader of the Council and Executive Member for Neighbourhoods, Housing and Regeneration and James Rogers, Assistant Chief Executive, Policy Planning and Improvement.

2.2 The Area Committee Business plan provides comprehensive information about the Area committee and the area it serves, including the area committee's priorities for the year. It is refreshed annually. The priorities are monitored at the Area

Committee meetings and are performance managed quarterly. This report provides an update on the priorities agreed for 2012/13.

### **3.0 Business plan priority update**

#### **3.1 Support for Town and Parish Councils**

- 3.1.1 Four Town and Parish Council forum meetings are held each year. There have been three held so far this year. Regular agenda items are Environmental issues, Localism and an update from the Town and Parish councils. In addition the forum has also received presentations from Metro, Wetherby & Harewood Neighbourhood Policing Team, and the Council's Sport and Active lifestyles team. An additional meeting was held this year on highways issues.
- 3.1.2 A Localism Officer is funded by the Area Committee to provide support to the town and parish councils in the Wetherby and Harewood wards. The specific objective of the localism project is to get up-and-running two Neighbourhood Plans in the locality and thus provide a template for remaining Town and Parish Councils to follow. Specifically it was mooted in the Localism Project Plan that there should be a Neighbourhood Plan established in Harewood Ward (involving Barwick-in Elmet and Scholes Parish Council) and one in Wetherby Ward (involving Boston Spa/Bramham/Clifford Parish/Thorp Arch and Walton Parish Councils – this being a joint planning venture). The full detail of how this would be delivered was set out in the Localism Project Plan endorsed by the North East Outer Area Committee on 19 September 2011.
- 3.1.3 Since the last update in July 2012, a second Neighbourhood Planning Project Board has now been established involving Aberford and District, Bardsey-cum-Rigton, Collingham-with-Linton, East Keswick, Harewood, Scarcroft, Shadwell and Thorner Parish Councils and also Wetherby Town Council. This board has now held its inaugural meeting.
- 3.1.4 At the time of writing nine Town and Parish Councils from the Outer North East area have officially had their neighbourhood planning areas designated, with three more to follow in the near future. Further information is available on the council's website - <http://www.leeds.gov.uk/council/pages/neighbourhood-planning.aspx>
- 3.1.5 The second key plank of the localism project was help secure additional funding for Town & Parish Councils and community groups to use on projects that will benefit the local community. Since the last update in July 2012, a further sum of funding has been secured from Grantscape to help towards the relocation of Radio Tempo to the Wetherby One Stop Centre.
- 3.1.6 The third strand of the localism project was to ensure that the Town and Parish Councils in both Harewood and Wetherby Wards have suitable levels of information, guidance and support to take advantage of the localism agenda as and when the relevant legislation comes on-stream. Since the last update in July 2012, 31 meetings have taken place involving; the areas 15 Town and Parish Councils (including the Harewood and Wetherby Town and Parish Council Forum); Ward Members; various neighbourhood plan steering groups.

- 3.1.7 The Localism Officer now sits on Leeds City Council's strategic Neighbourhood Plan steering group and has been involved in two city-wide seminars held on neighbourhood planning. He continues to meet fortnightly with the officers who are the Leeds City Council's designated neighbourhood planning leads.
- 3.1.8 The Localism Officer organised a meeting on the emerging site allocations process in September and is subsequently to meet with all the Outer North East areas Town and Parish Councils to ascertain their initial views on both SHLAA<sup>1</sup> and non-SHLAA sites.

## **3.2 Moor Allerton Partnership**

- 3.2.1 The focus of the Partnership is currently on mental health services, employment and benefit advice, and improving communication and information sharing between the partners.
- 3.2.2 A directory has been produced and circulated which provides information on the services available in Moor Allerton. This has been produced to enable service providers to signpost people to the support they need. The directory has been well received, and will be updated regularly.
- 3.2.3 Moor Allerton Partnership hosted a Health and Money awareness day at Moor Allerton Library on Friday 28th September. On offer was advice from Job Centre Plus, Trading Standards, CAB, the Council's Sports Service, MAECare, East North East Homes and the NHS. Manicures and face painting were provided by Northcall. Overall about 40 people attended the event, and for some it was a first visit to Moor Allerton Library.
- 3.2.4 Leeds has pledged to be a dementia friendly city, and MAECare are taking the lead on making Moor Allerton a dementia friendly community. They are working with local residents, Alwoodley Parish Council, local community and voluntary organisations and local businesses to raise awareness about the issues faced by people with dementia.
- 3.2.5 MAECare have been awarded Big Lottery Funding of £206,594 to deliver a 5 year Mind and Body project, to maintain and improve the physical and mental health of older people. The grant will fund a 30 hour post and will offer service users opportunities to participate in a wide and varied range of activities, depending on their interests and will also enhance the capacity of the community to support people with mental health problems by training volunteers and developing support and self help groups.
- 3.2.6 The mental health promotion work of Northcall and MAECare will be complimented by a Changing Minds course for people experiencing mental health problems which will be delivered by the East North East Health Improvement officer who has recently undergone the training to be able to deliver the course.
- 3.2.7 The Area Committee has funded the following projects which support this priority:

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<sup>1</sup> Strategic Housing Land Availability Assessment

- MAECare Promoting Partnerships £1423
- Northcall Northcall activities £13000

### **3.3 Crime, anti-social behaviour and environment**

- 3.3.1 Tasking meetings take place every six weeks, and provide an opportunity for agencies to share information and problem solve crime, anti-social behaviour and environmental issues.
- 3.3.2 In July the Police Inspector for Roundhay, Alwoodley, Moortown Neighbourhood Policing Team made a guest appearance on [BBC Crimewatch Roadshow](#) to talk about Operation Bobby - tackling anti-social behaviour at Cramner Bank Shopping Parade. Covert cameras have been installed and police officers have been working alongside those using the shops as well as local business leaders, to ensure that high visibility police patrols are taking place across the area during times when problems have occurred. Since Operation Bobby began incidents of anti-social behaviour have continued to fall.
- 3.3.2 The Area Committee environmental sub-group oversees the strategic direction for the improvement of service delivery and the quality of the environment for Alwoodley, Harewood and Wetherby wards. The group has one councillor per ward and is chaired by Cllr Wilkinson. The sub-group has met three times so far this year, it offers a forum for discussing the Environment Service Level Agreement and how activity is reported to the area committee. The grounds maintenance contractors attend so any issues relating to the contract can be resolved, and the group has also highlighted some derelict buildings in the area which require attention.
- 3.3.3 The Area Committee has funded the following projects which support this priority:
- Purchase of large logs to restrict access to two areas of land on Great North Road between Aberford and Micklefield which are frequently used by travellers and have also been fly tipped extensively. £200.
  - A contribution towards the cost of retaining 2 off road motorcycles within the North East Police division for 12 months. The aims of this service are to reduce complaints of anti social behaviour relating to nuisance motorbikes and noise, increase public confidence and contribute towards increased safety in green spaces and public places. £170.
  - Purchase of trembler alarms, which detect sudden movements or vibration, for victims of burglary in the Roundhay, Alwoodley Moortown neighbourhood Policing team area. £487.50.

### **3.4 Community Events and Activities**

- 3.4.1 The Area Committee has delegated responsibility for Treetops Community Centre in Alwoodley Ward and Barleyfields Community Centre in Wetherby Ward.
- 3.4.2 Open House Community Centre has been directly managed for the past year, whilst efforts were made to find a new organisation to take it on. Unfortunately, these

efforts have not come to fruition and the building has been handed back to the Council's Commercial Asset Management team to be re-let. The contents of Open House, left by the Moor Allerton Community Association when they handed the building back to the council in 2011, have been distributed to local organisations, with priority given to organisations within the Moor Allerton area.

3.4.3 Aberford and District Parish Council have been awarded £39,000 from Grantscape towards a project to turn some redundant tennis courts and adjacent grassed area into a community park that can be enjoyed by all.

3.4.4 The Area Committee has funded the following projects which support this priority:

- Volunteer keyholder expenses for Treetops Community Centre - £1500;
- External works to improve access to Treetops Community Centre - £1980;
- Costs to keep Open House Community Centre Open whilst it was directly managed by the council - £4000;
- Internal refurbishment of Shadwell Recreation Centre - £2000;
- Wetherby bonfire and Christmas lights - £4000;
- Refurbishment of Jubilee Field, Aberford - £7000;
- Small grants - £1500

### **3.5 Children and Young People**

3.5.1 24 young people attended a community fun day organised by the youth service at Moortown Methodist Church on 30 July.

3.5.2 MAECare are working in partnership with local schools in Alwoodley to provide volunteers who spend once a week or fortnight in a school listening to children read or helping them to develop skills such as knitting or needlework.

3.5.3 Northcall continue to provide a range of activities for children and families which are well attended.

3.5.4 The Alwoodley Activities Fund supported a number of trips and projects over the summer break:

- 37 children attended Northcall's playscheme over 9 days;
- The council's youth service held two days for pupils from Allerton High and Cardinal Heenan to visit Herd Farm and undertake outdoor activities. They also held a trip to Blackpool, and a tank driving and paint balling fun day.
- Targeted pupils from St.Paul's Primary School and Highfield Primary attended activities such as swimming lessons and Leeds Climbing Wall over the summer period.
- Artforms Summer Music Camp was attended by 4 targeted pupils from the cluster.
- 48 children and 28 parents attended a family trip to Filey
- 28 children and 16 parent/carers attended a family Trip to Temple Newsam;

- 60 children attended a Sports Camp at Brodetsky and 59 attended a Sports Camp at St. Paul's Primary Schools which took place over 3 weeks of the summer holidays.

3.5.5 The EPOSS summer activity programme had 988 children attending activities. For the first time some external providers were providing activities on behalf of EPOSS. Parents paid the provider directly, with EPOSS providing funding for targeted children and young people. Drama was a new addition and was very successful. Synchronised swimming was introduced and proved so successful that a synchronised swimming club has been set up at Wetherby Pool.

3.5.6 The Boston Spa Youth group ran through the summer and the Tuesday night session is now attended by about 30 young people, including pupils from St Johns Catholic School for the Deaf. St Johns send staff to help with the sessions. There is also a Friday night session which has also attracted new members.

3.5.7 The Area Committee has funded the following projects which support this priority:

- Funding to cover the Ofcom Licence, PPL<sup>2</sup> Music Licence and IRN<sup>3</sup> Licence for Barleyfield Radio Project which has been actively assisting young people with their media studies every Thursday evening - £1000;
- Funding for Aberford School play area so that it can be opened up for the wider community to use. - £1000;
- Funding for Boston Spa Youth Club - £800;

### 3.6 Business Plan Priorities 2013/14

3.6.1 The priorities are prepared in consultation with ward members, officers from the council and partner agencies, local residents and voluntary and community groups. A number of opportunities are available for gathering information to inform the business plan priorities:

**EPOSS and Alwoodley school and extended services clusters** - the priorities for action in their area of benefit are reflected in the Area committee priorities. In addition to school staff, membership of the cluster leadership groups also includes representatives from Leeds City Council, West Yorkshire Police and the voluntary sector.

**Tasking meetings** take place 6 weekly for the two Neighbourhood Policing Teams covering this area – Harewood and Wetherby and Roundhay, Alwoodley, Moortown. They are attended by representatives from the council, West Yorkshire Police, East North East Leeds Homes and Aire Valley Homes. Those officers attending work closely with the local communities they serve and have a good knowledge and understanding of the area and its issues.

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<sup>2</sup> Phonographic Performance Limited

<sup>3</sup> Independent Radio News

**West Yorkshire Police run PACT meetings** (police and communities together) which offer the public the opportunity to raise issues of concern with their neighbourhood policing team. In the Harewood and Wetherby NPT area, these are run in conjunction with Town and Parish Council meetings;

**Meetings with ward members** take place on a regular basis which offer the opportunity to discuss issues concerning local communities; Depending on the issues being discussed these meetings may involve officers from the council, partner agencies, and representatives from the community.

**Town and parish council forum meetings** are held four times per year to enable Town and Parish Councillors to come together to discuss mutual issues of concern and interest. The parishes undertake their own local consultation and most are currently engaged in developing Neighbourhood Development Plans.

**Moor Allerton Partnership** includes representatives of organisations and agencies working in the Moor Allerton priority neighbourhood, including Leeds City Council, West Yorkshire Police, East North East Leeds Homes, Groundwork, Northcall, Open House, MAECare, and Leeds Jewish Housing Association. An action plan has been developed for MAP which includes practical actions for the neighbourhoods within MAP which are being delivered through partnership working.

- 3.6.2 The priorities will be refreshed and presented to the February 2013 area committee for consideration with the final version being approved at the March 2013 area committee.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.2 The Area Committee's Engagement Plan is now included as part of the Area Business Plan.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Consideration is given to the equality impact of projects to deliver the business plan priorities through light touch equality impact assessments and the completion of project planning documentation.
- 4.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

### **4.3 Council policies and City Priorities**

- 4.3.1 Corporately the Area Support Team is required to have a performance management framework in place for the Area Committees. This Area Committee Performance Framework is the primary method of capturing performance information for Area Committees.

4.3.2 The themes in the Business Plan priorities mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

#### **4.4 Resources and value for money**

4.4.1 The Well-Being Fund is used to finance projects which support the Area Business Plan priorities. The Area Support Team work with Council services, partner agencies and local communities to take a strategic approach to Well-Being Fund expenditure to ensures best use of this funding.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

4.5.2 There are no legal implications relating to this report.

#### **4.6 Risk Management**

4.6.1 Not applicable under this section.

### **5 Conclusions**

5.1 The Area Business Plan sets out the key priorities for the year that links to city wide policies and provides a framework for the spend of the Wellbeing Budget. This report provides highlights of key activities since July and shows how the wellbeing budget has been used to support projects.

### **6 Recommendations**

6.1 The area committee is asked to note the contents of the report and approve the arrangements for preparation of the business plan priorities for 2013/14.

### **7 Background documents<sup>4</sup>**

7.1 Area Committee Roles and Functions June 2011

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<sup>4</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.